

MINUTES

Finney County Public Library Board of Trustees Meeting August 15th, 2022 5:00 PM

Members Present: Robert Scrivner, Dave Jones, Marsha Wright, Paula Kimbrel, Rebecca Price, Jay Cook

Members Absent:

Others Present: Pam Tuller—Library Director, Calli Villanueva—Programming Director, Sue Considine-LS&S via Zoom, Karissa Rojas—Recorder

Robert Scrivner called the meeting to order at 4:57 pm. Robert asked if there were any additions or corrections to the agenda. **Marsha Wright made a motion to accept the agenda. Paula Kimbrel seconded the motion. The motion carried.**

Minutes: The June minutes were presented for approval. Robert asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the June minutes. Paula Kimbrel seconded the motion. The motion carried. The June minutes were approved for filing.**

Financial Reports June/July: Robert asked if there were any questions or comments regarding the June financial reports. The Board discussed the June financial reports. **Robert Scrivner made a motion to accept the June financial reports. Marsha Wright seconded the motion. The motion carried. The June financial reports were approved for filing.** Robert asked if there were any questions or comments regarding the July financial reports. **Marsha Wright made a motion to accept the July financial reports. Paula Kimbrel seconded the motion. The motion carried. The July financial reports were approved for filing.**

Statistics Reports June/July: Robert asked if there was any discussion of the June Statistic reports. Board discussed circulation and programming statistics. **Statistics for June were approved by consensus.** Robert asked if there was any discussion of the July Statistic reports. **Statistics for July were approved by consensus.**

Friends of the Library: Lydia Smith informed the board that the bookstore made over \$700 for the 1st and 2nd quarter. They have been rotating books book donations and withdrawn library books. She said there is a book sale coming up in November. Lydia said the four window flower beds are doing well, sprinklers have been fixed. She would like Friends of the Library to purchase 2 carts for heavy items. She said there are currently 97 paid Friends members.

Board of Trustees Report:

Paula Kimbrel – said great job this summer

Marsha Wright – said she has seen the library doing outreach and Farmers Market and community events. She would like to volunteer at Halloween Extravaganza

Jay Cook – said he noticed the sidewalk in front of the building has water pooling and gave suggestions on how to fix it

Rebecca Price – Said the building is clean, nice and orderly

Dave Jones – Said the county budget meeting is September 6th

Robert Scrivner – said National Night Out was phenomenal with 1st responders and community. Would like to do something for staff recognition

Director's Report - As planning turned into preparation, May turned to June and we started Summer Reading. We saw FANTASTIC participation in the reading program itself as well as high attendance for the SRP activities. Calli will share some impressive numbers with you during our meeting.

As Summer Reading ended, we celebrated with National Night Out and had a Block Party. Free food, live music and lots of activities were enjoyed by over 500 people. It was a hot day, but staff and patrons had a good time.

Circulation Statistics continue to increase. Physical circulation in 2021 was a total of 51,352. At the end of July 2022, our circulation is over 63,000 for the past 12 months.

Current Projects in the works:

- Reading Incentives (Beanstack) and Booklists being developed
- Finnup Foundation grant application for equipment and staffing for Oral Histories – Submitted
-Grant Proposal review held on July 14th
- Currently waiting for their decision
- Library Staff will be attending the SWKLS Tech Day (Calli will be on a panel discussing successful children's programs)
- Planning has started for the Halloween Extravaganza (October 29, 2022)
- Programming staff are starting the planning process for next year's Summer Reading Theme : All Together Now – Plan to focus on Cultural Diversity

Staff Report

- Lexie, Teen Services left the Library in August.
- Rachel, former Circulation staff is taking over the Teen Services position
- Dane and Dakota have joined the Library Staff in July and August, filling part time positions
- Emily will also be leaving the Library in mid-August. Her position is currently posted.

Partnerships Report

- Catholic Charities & Tyson – Driving Class held 6/26/22
- USD 457 Enrollment Event – Information Booth
- Sternberg Museum – Natural History – Ancient Oceans and Fossils
- Kansas University Mobile Museum – Microbes on the Move – Activity and Information Booth

- National Night Out / SRP Finale – GCPD, GCFD, GC EMT, Garden City Police Department Junior Explorers, Holcomb Police Department, Holcomb Fire Department, Tyson, Black Hills Community Cultural Day Committee, Empirical Foods, Parents as Teachers,
- Garden City Arts – Art Display by Stephanie Keller – Acrylic Art
- Jennie Barker Open House – Information Booth

Programming Report (Calli Villanueva)

- Summer Reading Participation/Minutes Read
- Summer Reading Program Attendance
- Outreach Events
- Programming will take a much needed/deserved break in August and will return in September.

Old Business:

- Discuss Bylaw updates

New Business:

- Signature cards for Rebecca Price and Paula Kimbrel

Out of Contract Expenses:

- \$723.50 – FOL 2nd Quarter
- \$500.00 – band for SR finale
- \$150.00 – balloon animals for SR finale
- \$3000 – NE maintenance contract
- \$493.72 – OOC Card

The meeting adjourned at 6:00 pm.

The next meeting is scheduled September 19th, 2022.

Respectfully submitted,

Rebecca Price