

## MINUTES

### Finney County Public Library Board of Trustees Meeting May 22nd, 2023 5:00 PM

**Members Present:** Paula Kimbrel, Marsha Wright, Marsha Rupp, Matias Gonzales-Flores, Jay Cook, Dave Jones

**Members Absent:**

**Others Present:** Pam Tuller—Library Director, Calli Villanueva—Programming Director, Karissa Rojas—Recorder

**Minutes:** The April minutes were presented for approval. Paula asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the April minutes. Jay Cook seconded the motion. The motion carried. The April minutes were approved for filing.**

**Financial Reports April:** Paula asked if there were any questions or comments regarding the April statistics report. Pam Tuller informed the Board that Commerce Bank is looking over accounts to see if the Library can make money or consolidate accounts. They are looking into the \$250,000 cap and how that might affect public funds. **Marsha Wright made a motion to accept the April financial reports. Paula Kimbrel seconded the motion. The motion carried. The April financials were approved for filing.**

**Statistics Reports February:** Paula asked if there were any questions or comments regarding the April statistics report. Paula asked about the drop in statistics for wireless sessions. Pam explained that the library switched from cable to fiber and was having trouble retrieving the number. **Dave Jones made a motion to accept the Statistic reports. Marsh Wright seconded the motion. Statistics for April were approved by consensus.**

**Friends of the Library:** Pam Tuller informed the Board that Lydia and Rodger received state recognition as “outstanding individuals” by Friends of Kansas Libraries. Lydia said that Friends of the Library could not have a bag of books sale because of the water damage in the meeting room. She is planning one for the fall around November and might add another date. Friends of the Library decided at their meeting to buy new fabric for the bulletin boards, made a \$2000 donation for Summer Reading for presenters. Lydia said they planted flowers and are working with the groundskeeper on the front window bed. She said volunteers cleaned the statues.

#### **Board of Trustees Report:**

Marsha Wright – said she is proud of Lydia and Rodger and welcomed new members.

Marsha Rupp –nothing noted

Matias Gonzalez-Flores – Said thanks for the opportunity.

Paula Kimbrel – Said Pam did a great job, offered congratulations to Lydia and Rodger, and welcomed new board members.

Dave Jones – gave a brief history of the library for orientation.

Jay Cook – Spoke on the value of the library, said he’s never heard anything negative, patrons have mentioned liking the computers and bookstore. Said he donates nonfiction books for the collection.

**Director's Report** - April was a hectic month. We held our 2<sup>nd</sup> Annual All Staff Training Day on April 18<sup>th</sup>. Todd Frager, LS&S CEO started us off with a great welcome and update about LS&S; Mallory Charette, LS&S Human Resources, gave updates from the HR department; Shannon Dick, Finney County Economic Development, shared cell phone statistics about Library Use; and the Garden City Police Department trained the staff on what to do if drug use is suspected. Katy from Garden City Arts lead our Team Building Exercise: Directed Painting. The Team Building part was to understand that we all received the same instructions, but our paintings all came out differently. Lastly, Sue did an intensive SWOT (Strength, Weakness, Opportunities, and Threats) Analysis to set our 2023 strategic goals.

Sue visited from the 17<sup>th</sup> – 20<sup>th</sup> and Carrie, LS&S IT/Polaris was here on May 20<sup>th</sup> and 21<sup>st</sup> updating our ILS (Polaris). Pam and Dakota attended the Lead the Way conference in Madison, Wisconsin from the 22<sup>nd</sup> – ~~25<sup>th</sup>~~ (26<sup>th</sup> due to delays). During the trip, the sky opened up and rained 2.5 inches in Garden City. While we LOVE the rain, we don't love that it came inside. The downspout that runs through the wall in the meeting room sprung a leak. The water seeped under the floor and came up through the vinyl planks. We have made an insurance claim and are working on getting all the damage fixed.

Now, let's see what May has to bring.

#### **Current Projects in the works:**

- SUMMER READING, SUMMER READING, SUMMER READING – All Together Now
- All Staff Training Day was a great success
- Communities Supporting Early Literacy grant from the KS Health Foundation - \$5,000 (USD 457)
  - Final Grant Review Meeting in May
- Audubon Bird Watching Bags available soon
- New Board Games to be added to the collection soon
- Computer refresh (staff computers this year) Tokes, LS&S IT visit May 8-12

#### **Partnerships Report**

- Garden City Arts – Art Display by FCPL Staff - Llamas
- Genesis – Navigating Your Needs
- Ford County Housing – HUD Meetings
- Kansas Online Public Schools – Testing
- Real Men Real Leaders Tours / Volunteering Opportunities
- Finnup Foundation – Oral Histories Committee
- USD 457 and Kansas Health Foundation Grant
- Saint Francis – Adoption and Fostering Display

**Programming Report (Calli Villanueva)**

**Correspondence:**

**Old Business:**

- Annual Meeting - **Marsha Wright made a motion to elect Marsha Rupp as Vice Chairperson. Jay Cook seconded the motion. The motion carried.**
  - Orientation
  - Date and Time of Meetings – **Marsha Wright made a motion to move the Board meetings to the fourth Monday of the month at 5:00 PM. Paula Kimbrel seconded the motion. The motion carried.**
  - Tour

**New Business:**

- Building Ownership Review

**Out of Contract Expenses: Marsha Wright made a motion to approve the Out of Contract expenses. Paula Kimbrel seconded the motion. The motion carried.**

- \$3500 – NE maintenance Prepay May-Nov
- \$5139.45 – Meeting Room flooring (Cap Imp)
- \$2407.40 – Meeting Room damage (Cap Imp)

The meeting adjourned at 6:12 pm.

The next meeting is scheduled July 24th, 2023.

Respectfully submitted,

Jay Cook