

MINUTES

Finney County Public Library Board of Trustees Meeting July 24th, 2023 5:00 PM

Members Present: Paula Kimbrel, Marsha Wright, Marsha Rupp, Jay Cook, Dave Jones

Members Absent: Matias Gonzales-Flores

Others Present: Pam Tuller—Library Director, Calli Villanueva—Programming Director, Karissa Rojas—Recorder, Sue Considine – LS&S

Minutes: The May minutes were presented for approval. Paula asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the May minutes. Marsha Rupp seconded the motion. The motion carried. The May minutes were approved for filing.**

Financial Reports May/June: Paula asked if there were any questions or comments regarding the May financial reports. Marsha Wright noted the \$375 bond amount must be yearly. Paula asked about the \$4196 deposit. Pam explained it is a split deposit. **Marsha Wright made a motion to accept the May financial reports. Marsha Rupp seconded the motion. The motion carried. The May financials were approved for filing.** Paula asked if there were any questions or comments regarding the June financial report. Pam Tuller informed the Board that Commerce Bank looking into the \$250,000 cap and how that might affect public funds. **Marsha Wright made a motion to accept the June financial reports. Marsha Rupp seconded the motion. The motion carried. The June financials were approved for filing.**

Statistics Reports May/June: Paula asked if there were any questions or comments regarding the May statistics report. Marsha Wright noted low attendance in programming, but that it was higher than last year. Pam explained that programming takes a break for two weeks. Paula asked how program attendance is counted when outside the building. Pam explained that programming uses counters for individual booths or counting any handouts. She said we can also check cell phone data trends on patrons using Finney County EcoDevo. **Dave Jones made a motion to accept the May statistic reports. Marsha Wright seconded the motion. Statistics for May were approved by consensus.** Paula asked if there were any questions or comments regarding the June statistics report. Marsha Wright asked what programming would attribute increased attendance to. Pam said kids and parents are done with screens and wanting to get out with people. Sue said libraries are seeing renewed attendance. **Marsha Wright made a motion to accept the June Statistic reports. Paula Kimbrel seconded the motion. Statistics for June were approved by consensus.**

Friends of the Library: Lydia said the bookstore brought in \$792.50 during the 2nd quarter. Patrons have reported being happy to see large print as well as young adult and juvenile books in the bookstore. She said the flower beds have been looking good with all the rain. She said they picked more heat tolerant plants this year. Lydia said she is waiting to see when the meeting room floors will be repaired before scheduling a book sale. She is looking forward to the summer reading finale and will be helping set up sprinklers on the lawn.

Board of Trustees Report:

Paula Kimbrel – said she likes driving by the library to see all the kids and a full parking lot. She congratulated Pam on the story walk grant

Marsha Wright – said she spent time exploring the website and found it clear and easy to use

Marsha Rupp –nothing noted

Jay Cook – said he saw how to search for books using the catalog

Dave Jones – said he has been working on county budgets and that it is a four-month process. He said the library budget should remain intact.

Director's Report - May, June brought perfect weather, lots of rain, and a lot of fun at the Library. Summer Reading is in FULL FORCE and our numbers have been AMAZING. June's circulation count was 7,624.

Our Network Server is needing to be replaced and one has been ordered, however we have had some internet loss intermittently. Staff have been very resourceful in making sure patrons have access when they need it.

Alexis and Zak are our new interns with Kansas Workforce One. They enjoy learning about working in a library. Zak's favorite activity is keeping the movies looking nice. Alexis' favorite activity is shredding.

Our SER National (Senior Employment Rehabilitation) Interns are Jim and Elaine. They have both worked here for a while now and enjoy helping with lunches and preparing for crafts.

Staff were well trained in what to do in the event of a tornado and did an excellent job keeping everyone safe last week when a tornado touched down less than 10 miles from Garden City.

Staff was restructured so that we now have an Assistant Director – Calli and an IT person – Jeremiah. Calli is the direct supervisor over Programming and Circulation Staff.

Current Projects in the works:

- SUMMER READING, SUMMER READING, SUMMER READING – All Together Now
- Audubon Bird Watching Bags available
- New Board Games have been added to the collection
- New Network Server has been ordered and will be installed soon
- WKCF Grant for Story Walk – Working with Barking Dogs Displays and the City of Garden City
- Meeting Room repairs/updates – Flex seal fixed the leak; however, Rex is looking for bids to replace the pipe(s). The replacement of the floor will be scheduled after the pipe is fixed.

Partnerships Report

- Garden City Arts – Art Display by FCPL Staff - Llamas
- Genesis – Navigating Your Needs
- Real Men Real Leaders Tours / Volunteering Opportunities
- Finnup Foundation – Oral Histories Committee
- USD 457 and Kansas Health Foundation Grant
- Saint Francis – Adoption and Fostering Display
- Special Olympics of Kansas – Special Olympics Sign Ups
- Harvest America
- Kansas Appleseed
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns
- USD 457 Nutrition – Summer Lunch Program

Programming Report (Calli Villanueva)

- Summer Reading Stats
- National Night Out / Summer Reading Finale – August 1st
- Programming Break in August

Correspondence: WCKF letters, Story Walk Grant Award

Old Business:

New Business:

Out of Contract Expenses: Marsha Wright made a motion to approve the Out of Contract expenses. Jay Cook seconded the motion. The motion carried.

- \$283.93 – NE maintenance on water features
- \$792.50 – FOL 2nd Quarter Sales
- \$9794.55 - Transfer from OOC to Cap Imp (floor repair insurance adjustment)

The meeting adjourned at 6:07 pm.

The next meeting is scheduled August 28th, 2023.

Respectfully submitted,

Jay Cook