

MINUTES

Finney County Public Library Board of Trustees Meeting August 28th, 2023 5:00 PM

Members Present: Paula Kimbrel, Marsha Wright, Marsha Rupp, Jay Cook, Dave Jones, Matias Gonzales-Flores

Members Absent:

Others Present: Pam Tuller—Library Director, Calli Villanueva—Programming Director, Karissa Rojas—Recorder, Sue Considine – LS&S

Minutes: The July minutes were presented for approval. Paula asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the July minutes. Jay Cook seconded the motion. The motion carried. The July minutes were approved for filing.**

Financial Reports July: Paula asked if there were any questions or comments regarding the July financial reports. Paula noted fines and fees are increasing. **Paula Kimbrel made a motion to accept the July financial reports. Marsha Wright seconded the motion. The motion carried. The July financials were approved for filing.**

Statistics Reports July: Paula asked if there were any questions or comments regarding the July statistics report. Pam explained low wireless numbers. Dave asked if county needed to help with the IT issues the library was having. Pam said LS&S is sending IT within the month. **Dave Jones made a motion to accept the July statistic reports. Marsha Wright seconded the motion. Statistics for July were approved by consensus.**

Friends of the Library: Lydia said the bookstore has added a new bookshelf. They constructed and painted it with materials from the basement. By adding the shelf, they were able to double the Large Print and Biography sections in the bookstore.

Board of Trustees Report:

Paula Kimbrel – said it seems like a quiet month. She said that a long-term employee is having a going away party and board members are welcome

Marsha Wright – asked if the library had an answer from the police or emergency management about an all clear during tornado warnings. Pam reported no. Dave said he would report to Robert Reece.

Marsha Rupp – said national night had amazing attendance, activities and food

Jay Cook – said he was looking over the website and wondered about adding a survey for patrons. Pam explained a survey coming soon.

Dave Jones – said budget hearing was held and the library budget is still covered

Matias Gonzales-Flores – said he is available to help with sales or any events

Director's Report - Summer Reading has come and gone, however, the busyness did not go with it. Although programming took a break for August, staff have been busy finishing projects, cleaning up and preparing for the upcoming months.

Our Network Server is needing to be replaced and one has been ordered, however we have had some internet loss intermittently. Staff have been very resourceful in making sure patrons have access when they need it.

Current Projects in the works:

- SUMMER READING, SUMMER READING, SUMMER READING -All Together Now
- New Network Server has been ordered and will be installed soon (September)
- WKCF Grant for Story Walk- Working with Barking Dogs Displays and the City of Garden City
- Meeting Room repairs/updates - Flex seal fixed the leak; however, Rex is looking for bids to replace the pipe(s). The replacement of the floor will be scheduled after the pipe is fixed

Partnerships Report

- Garden City Arts - Art Display by FCPL Staff - Llamas
- Genesis - Navigating Your Needs
- Real Men Real Leaders Tours/ Volunteering Opportunities
- Finnup Foundation - Oral Histories Committee
- Harvest America
- Kansas Appleseed
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns

Programming Report (Calli Villanueva)

- Summer Reading Stats
- National Night Out / Summer Reading Finale - August 1st
- Programming Break in August- Restart in September

Correspondence: WCKF letter

Old Business:

New Business: Commerce Bank – Pam said that we are considered a municipality so the library accounts should be protected. She said are covered under pledge securities and the bank can explain further when they visit next month.

Out of Contract Expenses: **Marsha Wright made a motion to approve the Out of Contract expenses. Paula Kimbrel seconded the motion. The motion carried.**

- \$3437.39 – Transfer from OOC to OOC Card – May and June
- \$456.07 – Transfer from OOC to OOC Card - July

The meeting adjourned at 5:53 pm.

The next meeting is scheduled September 25th, 2023.

Respectfully submitted,

Jay Cook