

MINUTES

Finney County Public Library Board of Trustees Meeting September 19th, 2022 5:00 PM

Members Present: Robert Scrivner, Dave Jones, Marsha Wright, Paula Kimbrel, Jay Cook

Members Absent: Rebecca Price

Others Present: Pam Tuller—Library Director, Sue Considine-LS&S via Zoom, Karissa Rojas—Recorder

Robert Scrivner called the meeting to order at 5:02 pm. Robert asked if there were any additions or corrections to the agenda.

Introductions: Staff introductions of Carly Smith, Monica Neel and Rachel Hansen

Minutes: The August minutes were presented for approval. Robert asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the August minutes. Paula Kimbrel seconded the motion. The motion carried. The August minutes were approved for filing.**

Financial Reports August: Robert asked if there were any questions or comments regarding the August financial reports. The Board discussed the August financial reports. **Robert Scrivner made a motion to accept the August financial reports. Marsha Wright seconded the motion. The motion carried. The August financial reports were approved for filing.**

Statistics Reports August: Robert asked if there was any discussion of the August Statistic reports. Paula noted the jump in new adult borrowers. The only Programming stat was the Summer Reading finale attendance recorded at 670 people. Board discussed visibility of the library at community events. **Statistics for August were approved by consensus.**

Friends of the Library: Lydia Smith informed the board that Friends of the Library purchased flat carts for the library. She said Friends is looking at bookshelves and discussing tent options. Jay Cook asked what sells best at the bookstore. Lydia said nonfiction, cookbooks, certain authors and new books. She said there will be a book sale in November.

Board of Trustees Report:

Marsha Wright – applauded Lydia for being a go-getter, publicizing the library and following through with ideas. She applauded Pam for increase in circulation and presence in the community.

Paula Kimbrel – commended management for promoting from within and keeping staff so familiar faces can be at community events.

Dave Jones – Said the budget made it through.

Jay Cook – asked if anything has happened at FCPL with books as far as censorship. Pam said that she has not seen any challenges and steps for review are in the policy. Sue said challenges are usually school based. Jay asked if there is a ranking for libraries. Pam said statistics are published and FCPL was nominated for Best Non-Profit of the Year.

Robert Scrivner – said thank you to Pam and the library staff

Director's Report - As Summer Reading ended, we celebrated with National Night Out and had a Block Party. Free food, live music and lots of activities were enjoyed by over 500 people. It was a hot day, but staff and patrons had a good time.

In August, Programming took a "break" to train and plan for the rest of the year. Monica (0-5) and Rachel (Teens) have both taken over their rolls and have started planning new and old programming for the rest of the year. They are both very excited to be getting started and serving our community.

Current Projects in the works:

- Reading Incentives (Beanstack) and Booklists being developed
- Finnup Foundation grant application for equipment and staffing for Oral Histories – Submitted
 - Grant Proposal review held on July 14th
 - Currently waiting for their decision
- Programming Staff will host a booth (activities and information) at Fall Fest, Sept 17, 2022
- Library Staff will be attending the SWKLS Tech Day Sept 30, 2022. Eren (adult programming) will be on a panel discussing successful programs)
- Planning has started for the Halloween Extravaganza (October 29, 2022)
- Planning for a new big event, International Games Day (November 12, 2022) is underway
- Programming staff are starting the planning process for next year's Summer Reading Theme : All Together Now – Plan to focus on Cultural Diversity

Staff Report

- Lexie, Teen Services and Emily, 0-5 Services left the Library in August.
- Rachel, former Circulation staff is taking over the Teen Services position
- Monica started in August, taking over the 0-5 Services
- Dane and Dakota have joined the Library Staff in July and August, filling part time positions

Partnerships Report

- National Night Out / SRP Finale – GCPD, GCFD, GC EMT, Garden City Police Department Junior Explorers, Holcomb Police Department, Holcomb Fire Department, Tyson, Black Hills, Community Cultural Day Committee, Empirical Foods, Parents as Teachers
- Garden City Arts – Art Display by Jan Black – Oil on Canvas
- Jennie Barker Open House – Information Booth
- Halloween Extravaganza – GCPD and Explorers, Kansas Children's Service League (Head Start)

Programming Report (Calli Villanueva)

- Upcoming Programs
- Outreach Events

Correspondence: Wampler pre-renewal notice and renewal notice. Pam said the interest will be shown on financial reports in October.

Old Business:

- Signature cards for Rebecca Price and Paula Kimbrel
- Discuss Bylaw updates – Pam said she will draft a disclaimer on Board members being volunteers to be included in an ethics policy for the Board.

New Business:

- Board Ethics Policy – handout to look over
- Staff Recognition – Robert and Sue will consider funds available for staff recognition

Out of Contract Expenses:

- \$500.00 – NE maintenance contract
- \$6.16 – OOC Card

The meeting adjourned at 6:20 pm.

The next meeting is scheduled October 17th, 2022.

Respectfully submitted,

Rebecca Price