

MINUTES

Finney County Public Library Board of Trustees Meeting September 25rd, 2023 5:00 PM

Members Present: Paula Kimbrel, Marsha Wright-via Zoom, Jay Cook, Dave Jones

Members Absent: Marsha Rupp, Matias Gonzalez-Flores

Others Present: Pam Tuller—Library Director, Karissa Rojas—Recorder

Minutes: The August minutes were presented for approval. Paula asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the August minutes. Jay Cook seconded the motion. The motion carried. The August minutes were approved for filing.**

Financial Reports August: Paula asked if there were any questions or comments regarding the August financial reports. **Marsha Wright made a motion to accept the August financial reports. Dave Jones seconded the motion. The motion carried. The August financials were approved for filing.**

Statistics Reports August: Paula asked if there were any questions or comments regarding the August statistics report. Paula asked what the library classifies as a new borrower. Pam Tuller said new borrowers are patrons who apply for a new card for the first time, and every three years the account will be considered inactive or renewed based on use. **Dave Jones made a motion to accept the August statistic reports. Paula Kimbrel seconded the motion. Statistics for August were approved by consensus.**

Friends of the Library: Pam Tuller said the bookstore is doing great and waiting to repair the room to have a book sale.

Board of Trustees Report:

Paula Kimbrel – Nothing Noted

Marsha Wright –noted a better and faster response from bank Sue, and LS&S.

Jay Cook – Noted new employees, Pam Tuller said there are two new circulation staff, Shyanne and Heather

Dave Jones – Noted a former employee, who worked for the library for 30 years, past away

Director's Report - Summer Reading just keeps bringing good news. Calli received an email from Beanstack that FCPL won an Honorable Mention Prize of \$100. Winners were determined based on a few different factors: Overall Participation - The number of readers registered + active throughout the challenge relative to the library size/population. Total Minutes/Books Logged - How much reading was logged during the challenge relative to the library size/population. Community Engagement - How your library engaged with the community throughout the challenge via various social channels.

August was a bit slower, with Summer Reading being complete and Programming taking a break. However, we all kept quite busy with cleaning up and reorganizing.

Our IT visit went well and we have a new server installed. We are still in the process of updating the firewall and some of the switches, but it looks like things are definitely working better. A big thanks to LS&S's and the County's IT departments for working together to make our internet connection more reliable.

Current Projects in the works:

- Audubon Bird Watching Bags available – Adult Program held about Hummingbirds
- New Board Games have been added to the collection
- New Network Server has been installed
- WKCF Grant for Story Walk – Working with Barking Dogs Displays and the City of Garden City
- Meeting Room repairs/updates – Flex seal fixed the leak; however, ~~Rex~~ Pam is looking for bids to replace the pipe(s). The replacement of the floor will be scheduled after the pipe is fixed
- Strategic Plan Survey conducted at Fall Fest, September 16th
- Pam and Calli will be giving a presentation to the Huntsville Public Library staff on Outreach
- Pam and Carly will be attending the Kansas Library Association conference Nov 1-3

Partnerships Report

- Garden City Arts – Art Display by FCPL Staff - Llamas
- Genesis – Navigating Your Needs
- Real Men Real Leaders Tours / Volunteering Opportunities
- Finnup Foundation – Oral Histories Committee
- USD 457 and Kansas Health Foundation Grant

- Saint Francis – Adoption and Fostering Display
- Special Olympics of Kansas – Special Olympics Sign Ups
- Harvest America
- Kansas Appleseed
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns
- USD 457 Nutrition – Summer Lunch Program

Programming Report (Calli Villanueva)

- National Night Out / Summer Reading Finale – August 1st
- Programming Break in August
- Programming has a full calendar in September

Correspondence:

Old Business: Commerce Bank presented new banking options for the library. Board discussed options. **Paula Kimbrel made a motion to move the Operating account over 150k and the Out of Contract account over 10k to a sweep account. To break with no penalty the Capital Improvement CD and continue it with a higher interest rate to be renewed in March. To break with no penalty the Capital Improvement CD, move 100k from the Wampler account to the Wampler CD, split the money into 4 tiers at higher interest rate, and set it to be renewed in September. Dave Jones seconded the motion. Vote was 4 present, 2 absent. The Vote Passed.**

New Business:

- Holiday closing schedule – To be presented next month. Board discussed about Juneteenth and following the county decision.
- Nov/Dec meeting – Board discussed. **Marsha Wright made a motion to hold the next meeting on December 4th. Paula Kimbrel seconded the motion. The motion carried.**

Out of Contract Expenses: Marsha Wright made a motion to approve the Out of Contract expenses. Paula Kimbrel seconded the motion. The motion carried.

- \$4.65 – Transfer from OOC to OOC Card - Aug

The meeting adjourned at 6:27 pm.

The next meeting is scheduled October 23rd, 2023.

Respectfully submitted,

Jay Cook