

MINUTES

Finney County Public Library Board of Trustees Meeting October 17th, 2022 5:00 PM

Members Present: Robert Scrivner, Dave Jones, Marsha Wright, Rebecca Price

Members Absent: Paula Kimbrel, Jay Cook

Others Present: Pam Tuller—Library Director, Calli Villanueva—Programming Director, Sue Considine—LS&S via Zoom, Karissa Rojas—Recorder

Robert Scrivner called the meeting to order at 5:00 pm. Robert asked if there were any additions or corrections to the agenda. Pam said FOL 3rd quarter sales needs added to Out of Contract Expenses.

Partnership Opportunity: Genesis explained the role of a community health worker and what they can provide to the community and library patrons. Board discussed partnership and who should be contacted regarding insurance and liability for a proposed partnership.

Minutes: The September minutes were presented for approval. Robert asked if there were any additions or corrections to the minutes. **Dave Jones made a motion to accept the September minutes. Marsha Wright seconded the motion. The motion carried. The September minutes were approved for filing.**

Financial Reports August: Robert asked if there were any questions or comments regarding the September financial reports. The Board discussed the September financial reports. **Marsha Wright made a motion to accept the September financial reports. Rebecca Price seconded the motion. The motion carried. The September financial reports were approved for filing.**

Statistics Reports August: Robert asked if there was any discussion of the September Statistic reports. **Statistics for August were approved by consensus.**

Friends of the Library: Lydia Smith said the fall meeting is scheduled November 5th. The election of officers will be held. She said the Fall book sale is coming up November 17-19th and there will be a lot of fiction included. Lydia said they are receiving donations with new books in good condition. She said the bookstore has a couple of boxes with children books as well as a request box. Lydia said that Friends of the Library wants to finish 3 more flower beds.

Board of Trustees Report:

Marsha Wright – Said she is excited by the signs. She said merchandising and displays are easier and accessible. Pam said the library is looking into a grant for the signs to be in multiple languages.

Rebecca Price – Said she is excited about partnerships. She is happy with the library not being cluttered

Robert Scrivner – nothing noted

Dave Jones – nothing noted

Director's Report

The Library restarted Programming in September with 2 new staff and many new and old programs

Current Projects in the works:

- Finnup Foundation grant application for equipment and staffing for Oral Histories – Submitted
 - Grant Proposal review held on July 14th
 - Not Granted, but the project will be continued through the Finnup Foundation.
- Programming Staff hosted a booth (activities and information) at Fall Fest, Sept 17, 2022
- Carly, Eren and Rachel attended the SWKLS Tech Day Sept 30, 2022. Eren (adult programming - presented on a panel discussing successful programs)
- Staff hosted a booth at the Family Resource Fair – Highlighting Community on September 14th at Harold Long Park
- Halloween Extravaganza (October 29, 2022)
- Planning for a new big event, International Games Day (November 12, 2022) is underway
- Programming staff are starting the planning process for next year's Summer Reading Theme: All Together Now – Plan to focus on Cultural Diversity
- Pam, Karissa and Monica will be attending the KLA Conference in Wichita – Oct 25-28

Partnerships Report

- Garden City Arts – Art Display by Rafael Ramirez - Acrylic
- Halloween Extravaganza – GCPD and Explorers, Kansas Children's Service League (Head Start)
- International Games Day – Champions Archive, Garden City Rec, Aspire Gaming, Senior Center, Dragon's Den, Escape the Clock, Whitney Buchman.

Programming Report (Calli Villanueva)

- Upcoming Programs
- Outreach Events

Correspondence: None

Old Business:

- Board Ethics Policy – Marsha Wright noted corrections. Pam will present an official copy for approval and signing by the Board.
- Staff Recognition – Sue said the library received approval for staff to have a paid day off
- Bylaws – Reviewed, no updates noted

New Business:

- Holiday Calendar for 2023 – All Staff training day in April on Tuesday after the Board meeting. Correction noted on the bottom to change 2022 to 2023. **Dave Jones made a motioned to approve the calendar with corrections. Marsha Wright seconded the motion. Motion passed.**

Out of Contract Expenses:

- \$500.00 – NE maintenance contract
- \$871.60 – OOC Card
- \$756.65 – FOL 3rd quarter book sales

The meeting adjourned at 6:04 pm.

The next meeting is scheduled November 21st, 2022.

Respectfully submitted,

Rebecca Price